



113 South Madison St Suite A Friesland, WI 53935
920-348-5156-Clerk@vi.Friesland.WI.Gov
Steven Williams -Village President 2024-26
Gary Steinich -Village Trustee 2024-26
Bobby Jo Ramsey-Village Trustee 2025-27
Jerry Vant Hoff- Village Trustee 2026-2027

Village of Friesland Board of Review
Wednesday July 8, 2026, at 6:30 p.m. to 8:30 p.m.
113 S. Madison Street Suite A
Friesland Village Hall is an ADA accessible facility

MEETING AGENDA

1. Call the Board of Review (BOR) to order & Meeting Recording Announcement.
2. Roll Call - Confirmation of appropriate BOR and Open Meetings notices.
3. Select a Chairperson for BOR.
4. Select a BOR Vice-Chairperson.
5. Verify that at least one BOR member has met the mandatory training requirements.
6. Verify that the Village has an ordinance for the confidentiality of income and expense information provided to the Assessor under state law (Wis. Stat. § 70.47(7)(af)). **Village of Friesland 83-7**
7. Review of new laws.
8. Adoption of amendment to policy regarding the procedure for sworn telephone testimony and sworn written testimony.
9. Adoption of policy regarding the procedure for waiver of BOR hearing requests.
10. Review the Assessor's level of assessment (Annual Assessment Report or similar document).
11. Receipt of the Assessment Roll by the Clerk from the Assessor.
12. Receive the Assessment Roll and sworn statements from the Clerk.
13. Review the Assessment Roll and perform statutory duties:
 - a. Examine the Roll
 - b. Correct description or calculation errors
 - c. Add omitted property
 - d. Eliminate double-assessed property.
14. Discussion/Action - Certify all correction(s) of any error(s), under state law (Wis. Stat. § 70.43).
15. Discussion/Action: Verify with the Assessor that open-book changes are included in the assessment roll.
16. Allow taxpayers to examine assessment data.
17. During the first two hours, consideration of:
 - a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
 - b. Requests for waiver of the BOR hearing allowing the property owner to appeal directly to the circuit court,
 - c. Requests to testify by telephone or submit a sworn written statement,
 - d. Subpoena requests, and
 - e. Act on any other legally allowed or required BOR matters.
18. Review Notices of Intent to File Objection.
19. Proceed to hear objections, if any, and if proper notice/waivers are given unless scheduled for another date.
20. Consider/act on scheduling additional BOR Date(s).
21. Adjourn (to a future date if necessary).

Notice issued this 9th day of June
Jill Jahnke, Clerk-Treasurer